



## Position Vacant

# Senior Plumber

The Shire of Paroo is a local government area in Southwest Queensland, Australia. The Paroo Shire covers an area of 47,623 square kilometres (18,387 sq mi). In the 2021 census, the Shire had a population of 1,679. The region incorporates four towns Cunnamulla, Yowah, Eulo and Wyandra, with Cunnamulla being the hub of the Shire and is centrally situated on the crossroads of the Balonne and Mitchell Highways. Cunnamulla, meaning “long stretch of water”, gets its name from the picturesque Warrego River which meanders past the town and is a popular spot for fishing and water sports.

### The Position

This role is responsible for maintaining and repairing water, sewerage and storm water constructions. In addition to strong technical and trade skills, the successful candidate will be customer service focused and provide leadership within the Water and Sewer Team. As a representative of Council, professionalism and the provision of courteous customer service is essential.

### Selection Criteria

1. Demonstrated written/verbal skills with the ability to complete accurate paperwork and follow directions.
2. Demonstrated a high communication and interpersonal skills with the ability to confidently relay information to internal and external stakeholders, with commitment to excellent customer service, and the ability to respond to customer enquiries in a professional and patient manner, achieving mutually agreeable solutions and de-escalating conflict.
4. Ability to work within a team, share knowledge and experience and meet deadlines.
5. Demonstrated industry experience in repairs, maintenance and operations as related to the role.
7. Ability to undertake work outside of normal business hours including participating in an on-call roster.
8. Commitment to uphold Council’s Code of Conduct, Workplace Health and Safety and Anti-Discrimination policies.

### Experience & Qualifications

- Trade qualifications in Plumbing and Draining.
- Demonstrated experience in water, sewerage and storm water maintenance, systems and associated legislation.
- Well-developed communication and interpersonal skills to work with diverse customers.
- Prior experience in the use of Microsoft Office and ability to quickly acquire working knowledge of Paroo Shire Council systems.
- Ability to legally operate a motor vehicle under a ‘C’ Class Queensland Drivers Licence or higher is an essential requirement for this position
- Construction Safety Induction Card (White Card)

### Desirable

- Hold a current Queensland ‘HR’ class drivers licence.
- Other relevant trade qualifications (e.g. Backflow prevention, restricted electrical, solar and heat pump).
- Hold or have the ability to obtain first aid and confined spaces certificates Construction Safety Induction Card (White Card not Blue Card), essential;

- Ability to legally operate a motor vehicle under a 'C' Class Queensland Drivers Licence or higher is an essential requirement for this position.

**Benefits**

- A competitive remuneration package is offered at \$86,000 plus allowances, overtime and call out roster.
- Fulltime permanent position of 38hrs
- 4 weeks annual leave with 17.5% loading
- 9-day fortnight
- Uniforms provided.

A position description is available below. Applications closes when the positions are filled.

To apply please email your resume, cover letter outlining your experiences of the selection criteria and application form to [hr@paroo.qld.gov.au](mailto:hr@paroo.qld.gov.au) For further information please contact the HR Officer on 07 4655 8400.

**Please note we can only consider your application if you are eligible to work in Australia.**





## Paroo Shire Council Position Description

**Title:** Senior Plumber  
**Award:** Queensland Local Government Industry Award (Stream C) – State 2017, and Paroo Shire Council – Non-Operational Staff Certified Agreement 2021-2024.  
**Level:** BT3  
**Department:** Infrastructure  
**Location:** Cunnamulla

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### Position Objectives

This role is responsible for maintaining and repairing water, sewerage and storm water constructions. In addition to strong technical and trade skills, the successful candidate will be customer service focused and provide leadership withing the Water and Sewer Team. As a representative of Council, professionalism and the provision of courteous customer service is essential.

### Reporting Arrangements and Delegations

- This role reports directly to the Town Services Coordinator.
- This role will has no direct reports, however you may need to coordinate your activities with other teams within Council.

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### Qualifications

#### Essential

- Trade qualifications in Plumbing and Draining.
- Demonstrated experience in water, sewerage and storm water maintenance, systems and associated legislation.
- Well-developed communication and interpersonal skills to work with diverse customers.
- Prior experience in the use of Microsoft Office and ability to quickly acquire working knowledge of Paroo Shire Council systems.

- Ability to legally operate a motor vehicle under a 'C' Class Queensland Drivers Licence or higher is an essential requirement for this position
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### Key Responsibilities and Duties

#### Trade and Technical

- Manage day to day water, sewerage and storm water activities including repairs, maintenance, improvements.
- Operate and maintain all water and sewer infrastructure to the approved standard.
- Assist with the day to day running of the Sewerage treatment plant
- Carry out construction and installation of water and sewer assets to the approved standard.
- Assist with the maintenance of Water and Sewerage Treatment Plants and management of reticulation and maintenance of operations as required.
- Ensure security, care and maintenance of allocated tools, materials, plant and vehicles.
- Notify the Supervisor of stock consumption and requirements.
- Participate in on-call and overtime roster on a rotational basis.
- Assist with municipal swimming pool maintenance as required.
- Provide technical advice to employees in the maintenance and operation of reticulation schemes.
- Develop Private works quotes and submit for approval.
- Undertake other relevant duties as directed, consistent with , consistent with skills, competency, training and level.

#### Leadership and Interpersonal

- Contribute to the development, documentation and continuous review of work practices, procedures, policies and systems.
- Ensure team is completing tasks as per operational requirements.
- Contribute to the promotion of the image of the Council and the maximisation of good public relations.
- Communicate with customers on matters relating to water, sewerage and storm water.
- Work at times with limited supervision and exercise discretion as required.
- Consistently complete allocated tasks within agreed timeframes.
- Actively participate in identifying, recommending, developing and implementing measures through which allocated tasks and responsibilities may be carried out more effectively and efficiently.
- Commitment to Workplace Health and Safety, Council's Code of Conduct and demonstrating appropriate behaviour for a public sector employee.
- Participate in training, exercises and response to Disaster Management and Recovery as required.

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### ADDITIONAL POSITION REQUIREMENTS

The incumbent must be:

- Prepared to work flexible hours to meet the requirements of the position;
- Willing to obtain a 'Blue Card' to enable the incumbent to work with or supervise people less than eighteen (18) years of age if required;
- Medically fit and physically capable to meet requirements of the position; and



- In compliance with legislation and Paroo Shire Council Policy you will be required to provide a current National Police Check Certificate and have a Pre-Employment Health Assessment.

### Ethical Behaviour

Employees must:

- Perform all jobs, tasks and processes in accordance with relevant guidelines and standards;
- Operate and maintain all Council assets including plant, fleet and equipment within Council guidelines and manufacturers' specifications;
- Behave in a manner consistent with Council's Code of Conduct and HR policies and the Local Government Act 2009; and
- Maintain confidentiality of all Council information obtained during the course of employment.

### Customer Service

Employees must:

- Foster and maintain strong public relations with Council's ratepayers, clients and other bodies directly or indirectly associated with Council; and
- Provide consistent and excellent customer services to all stakeholders.

### Teamwork and Participation

Employees must:

- Establish and maintain effective professional relationships with the Chief Executive Officer, managers, supervisory staff, employees and contractors; and
- Maintain a positive team culture based on honesty, trust and integrity.

### OTHER INFORMATION

- Paroo Shire Council is an Equal Employment Opportunity employer;
- All Employees within Council are subject to an initial three-month probationary period; and
- It is essential that applicants are interested in the lifestyle and unique rewards of working towards the development and prosperity of a small rural remote community.

### PHYSICAL REQUIREMENTS

SEDENTARY WORK							
Light Duty	Frequent lifting / carrying of objects weighing up to 5kgs.					<input type="checkbox"/>	
Work	Frequent lifting / carrying of objects weighing up to 10kgs.					<input type="checkbox"/>	
Heavy Work	Frequent lifting / carrying of objects not exceeding 25kgs					<input checked="" type="checkbox"/>	
WORK ENVIRONMENT							
ATTRIBUTE			MANOEUVRE	FREQUENT	OCCASIONAL	NONE	
Chemicals	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Bending	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cold	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Squatting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dampness	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Climbing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fumes/gases	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Twisting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Heat / Humidity	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Reaching	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Heights	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	PLANT OPERATION				
Noises	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Maximum seat rating of 120kgs				
SPECIFIC ACTIONS REQUIRED This job may include:				AUDIO – VISUAL DEMANDS		REPETITIVE MOTIONS	
Standing/Walking	Sitting	Driving		Hearing	<input checked="" type="checkbox"/>	Foot Movement	<input checked="" type="checkbox"/>
<input type="checkbox"/> None	<input type="checkbox"/> None	<input type="checkbox"/>	None	Depth Perception	<input checked="" type="checkbox"/>	Fine Manipulation	<input checked="" type="checkbox"/>
<input type="checkbox"/> Occasional	<input checked="" type="checkbox"/> Occasional	<input type="checkbox"/>	Occasional	Colour Discrimination	<input checked="" type="checkbox"/>	Pushing/Pulling	<input checked="" type="checkbox"/>
<input type="checkbox"/> 1-4 hrs	<input type="checkbox"/> 1-4 hrs	<input checked="" type="checkbox"/>	1-4 hrs	Peripheral Vision	<input checked="" type="checkbox"/>	Finger Dexterity	<input checked="" type="checkbox"/>
<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/> 4-6 hrs	<input type="checkbox"/>	4-6 hrs			Simple Grasping	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> 6-8 hrs	<input type="checkbox"/> 6-8 hrs	<input type="checkbox"/>	6-8 hrs				

POSITION DESCRIPTION ACCEPTANCE

*I agree and accept all terms, conditions and duties outlined in this document.*

Employee Name.....

Date.....

Employee Signature.....

CEO Name CASSANDRA WHITE

Date 1/11/2023

CEO Signature

