Ashfield Council has been recognised for its innovation, community focus and organisational excellence. With beautiful contemporary office spaces situated on train and bus lines less than 10km from the Sydney CBD, Ashfield is one of the most progressive Councils in NSW.

PART-TIME COMMUNICATIONS COORDINATOR
21 Hours per week (Wed – Friday)

An excellent opportunity is available for a person to expand their career as a Communications Coordinator.

Reporting directly to the Manager Corporate Services, responsibilities will include managing the production of Council publications; coordinating advertising and media relations, oversee the management of Council’s website; overseeing community engagement projects and events across the organisation and developing communication and public relations policies and strategies for Council.

The ideal applicant will have tertiary qualifications in communications and/or marketing or a related field, a Class C Drivers Licence, superior written and verbal communication skills and experience in community engagement planning, facilitation and evaluation.

An hourly salary range between $32.90 per hour - $38.49 per hour is offered depending upon competencies, knowledge and experience. This role is a job share opportunity up to 21 hours per week (Wednesday – Friday). Benefits include close proximity to public transport, flexible working hours and employment based on EEO principles led by progressive management, with strong safety focus.

How to Apply:
Applicants should first obtain a comprehensive job information package by visiting our website www.ashfield.nsw.gov.au or scan the QR code if you are mobile.

Specific Enquiries:
Gabrielle Rennard, Manager Corporate Services

Closing Date:
4pm Thursday 30th May 2013